



Is-Swieqi Local Council

**Business Plan
for the
Period
2019 - 2021**

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Overview and Summary



**Noel Muscat
Mayor**



**Vince Tanti
Executive Secretary**

Statement of Income and Expenditure

DESCRIPTION

A	B	C	D (A+B+C)
BUDGET	BUDGET	BUDGET	BUDGET
Jan-Dec	Jan-Dec	Jan-Dec	Period
2019	2020	2021	2019-2021
€	€	€	€

Income

Funds received from Central Government (1)
Income raised from Bye-Laws (2)
Income raised from LES (3)
Investment Income (4)
Other Income (5)

783,407	799,075	815,057	2,397,539
50,000	51,000	52,020	153,020
9,000	9,000	9,000	27,000
100	100	100	300
57,500	57,500	57,500	172,500
900,007	916,675	933,677	2,750,359

TOTAL

Expenditure

Personal Emoluments (6)
Operations and Maintenance (7)
Administration (8)
Finance Cost (9)
Other Expenditure (10)

146,683	154,017	161,718	462,419
629,316	630,860	637,751	1,897,928
73,617	75,826	76,104	225,546
1,500	1,400	1,300	4,200
43,600	39,720	36,265	119,585
894,716	901,823	913,138	2,709,678

TOTAL

Surplus / Deficit

5,291	14,852	20,538	40,681
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Statement of Financial Position

DESCRIPTION

	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2019-2021
	€	€	€	€
Non-current Assets				
Property, Plant and Equipment (16)	359,292	329,572	298,307	987,172
Current Assets				
Inventories (11)	-	-	-	-
Receivables (12)	106,106	99,800	99,800	305,706
Cash and Cash Equivalents (13)	119,090	163,664	213,472	496,225
Total Current Assets	225,196	263,464	313,272	801,931
Current Liabilities (14)				
Payables	155,000	148,696	146,701	450,397
Total Current Liabilities	155,000	148,696	146,701	450,397
Net Current Assets	70,196	114,768	166,571	351,534
Non-current liabilities (15)				
	-	-	-	-
Net Assets	429,488	444,340	464,878	1,338,707
Reserves				
Retained Funds	429,488	444,340	464,878	1,338,707

Financial Situation Indicator

DESCRIPTION

	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2019-2021
	€	€	€	€
Current Assets	225,196	263,464	313,272	801,931
Current Liabilities	155,000	148,696	146,701	450,397
Working Capital	70,196	114,768	166,571	351,534
Government Allocation	721,525	735,956	750,675	2,208,155
FSI	10 %	16 %	22 %	16 %

Cash Budget

DESCRIPTION

	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2019-2021
	€	€	€	€
Cash Inflows				
Government cash inflows				
Cash flows from Bye-Laws & L.N fees	783,407	799,075	815,057	2,397,539
Local Enforcement cash flows	50,000	51,000	52,020	153,020
Finance cash flows	9,000	9,000	9,000	27,000
Loan Proceeds				
Investment income				
	100	100	100	-
	100	100	100	300
Capital cash flow				
Proceeds from disposal of assets				
Cash received from EU funds				-
Cash received from Twinning				-
Cash from Community Services				-
Other Cash Inflows				-
	454,949	57,500	57,500	569,949
TOTAL Inflows	1,297,456	916,675	933,677	3,147,808
Cash Outflows				
Personal Emoluments				
Operations & Maintenance	146,683	154,017	161,718	462,418
Administration	629,316	630,860	637,751	1,897,927
	73,616	75,824	78,099	227,540
Finance				
Capital				
Acquisition of property				
Construction				-
Improvements				-
Special programmes				-
Office Furniture/Equipment	597,449			597,449
	11,000	10,000	5,000	26,000
	608,449	10,000	5,000	623,449
Cash outflows re EU projects				-
Cash outflows re Twinning				-
Cash outflows re Community Services				-
	-	-	-	-
TOTAL Outflows	1,459,564	872,102	883,868	3,215,534
SURPLUS / (DEFICIT)	(162,108)	44,574	49,808	(67,726)
Brought forward (Bank /Cash Bal.)	281,198	119,090	163,664	281,198
Carry forward	119,090	163,664	213,472	213,472

Detailed Estimates of Income

DESCRIPTION

A	B	C	D (A+B+C)
BUDGET	BUDGET	BUDGET	BUDGET
Jan-Dec	Jan-Dec	Jan-Dec	Period
2019	2020	2021	2019-2021
€	€	€	€

Income

1 Funds received form Central Government:

- 0001 In terms of section 55 CAP 363
0002-0004 In terms of section 58 CAP 363
0005-0019 Other Income

721,525	735,956	750,675	2,208,155
-			-
61,882	63,120	64,382	189,384
783,407	799,075	815,057	2,397,539

2 Bye-Laws & Legal Fees

- 0021-0025 Community Services
0026-0035 Income from Permits

50,000	51,000	52,020	-
50,000	51,000	52,020	153,020

3 Local Enforcement Income

- 0037 Commission from Regional Committees
0038-0055 Contraventions

8,500	8,500	8,500	25,500
500	500	500	1,500
9,000	9,000	9,000	27,000

4 Investment Income

- 0091-0095 Bank interest
0096-0099 Income received from Government Securities

100	100	100	300
			-
			-
100	100	100	300

5 General Income

- 0056-0065 Sponsorships
0066-0069 Documents & Information
0070-0075 EU Funds
0076-0080 Twinning
0081-0089 Insurance Claims
0100-0109 Donations
0110-0119 Contributions
0120-0129 General Income
WasteServ Organic reimbursement

2,500	2,500	2,500	7,500
			-
			-
			-
			-
20,000	20,000	20,000	60,000
			-
35,000	35,000	35,000	105,000
57,500	57,500	57,500	172,500

Total

900,007	916,675	933,677	2,750,359
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Detailed Estimates of Expenditure

DESCRIPTION

A	B	C	D (A+B+C)
BUDGET	BUDGET	BUDGET	BUDGET
Jan-Dec	Jan-Dec	Jan-Dec	Period
2019	2020	2021	2019-2021
€	€	€	€

6 Personal Emoluments

- 1100 Mayor's Allowance
- 1200 Employees' Salaries & Wages
- 1300 Bonuses
- 1400 Income Supplements
- 1500 Social Security Contributions
- 1600 Allowances
- 1700 Overtime

11,376	11,945	12,542	35,863
102,257	107,370	112,739	322,366
8,719	9,155	9,613	27,487
1,171	1,230	1,291	3,692
8,944	9,391	9,861	28,196
13,149	13,806	14,497	41,452
1,067	1,120	1,176	3,364
146,683	154,017	161,718	462,419

7 Operations and Maintenance

- 2100-2149 Public Utilities
- 2200-2259 Public Materials & Supplies
- 2300-2399 Repairs & Upkeep
- 2400-2449 Rent
- 3010 Street Lighting
- 3020 Lease of Equipment
- 3030 Insurance
- 3035 Bank Charges
- 3038 Penalties
- 3040 Waste Disposal
- 3041 Refuse Collection
- 3042 Bulky Refuse Collection
- 3043 Bins on wheels
- 3045 Bring in sites
- 3051 Road & Street Cleaning
- 3052 Cleaning & Maintenance of Non-Urban Areas
- 3053 Cleaning of Public Conveniences
- 3055 Cleaning of Council Premises
- 3060 Cleaning & Maintenance of Parks & Gardens
- 3061 Cleaning & Maintenance of Soft Areas
- 3062 Cleaning & Maintenance of Beaches & CA
- 3063 Cleaning & Maintenance of Country Non-Urban
- 3064 Other Contractual Services
- 3070-3090 Consultation Fees
- 3100-3139 Contract & Project Management
- 3300-3379 Hospitality
- 3380-3389 Community
- 3600-3694 Local Enforcement Expenses
- 3700-3799 EU Projects
- 3800-3899 Twinning
- Christmas Lighting

12,500	12,875	13,261	38,636
10,000	10,000	10,000	30,000
70,000	72,100	74,263	216,363
1,416	1,458	1,502	4,377
50,000	51,500	53,045	154,545
-	-	-	-
5,500	5,665	5,835	17,000
500	515	530	1,545
15,000	15,450	15,914	46,364
100,000	103,000	106,090	309,090
179,500	179,500	179,500	538,500
35,000	35,000	35,000	105,000
19,000	19,570	20,157	58,727
-	-	-	-
65,000	66,950	68,959	200,909
-	-	-	-
-	-	-	-
-	-	-	-
20,000	20,600	21,218	61,818
-	-	-	-
-	-	-	-
-	-	-	-
20,000	10,000	5,000	35,000
-	-	-	-
-	-	-	-
2,000	2,060	2,122	6,182
15,500	15,965	16,444	47,909
1,000	1,030	1,061	3,091
-	-	-	-
-	-	-	-
7,400	7,622	7,851	22,873
629,316	630,860	637,751	1,897,928

Detailed Estimates of Expenditure (Continued)**DESCRIPTION**

A	B	C	D (A+B+C)
BUDGET	BUDGET	BUDGET	BUDGET
Jan-Dec	Jan-Dec	Jan-Dec	Period
2019	2020	2021	2019-2021
€	€	€	€

8 Administration & Other Expenditure

- 2150-2199 Office Utilities
- 2260-2299 Office Materials & Supplies
- 2450-2499 Office Rent
- 2500-2599 National & International Memberships
- 2600-2699 Office Services
- 2700-2799 Transport
- 2800-2899 Travel
- 2900-2999 Information Services
- 3050 Office Cleaning
- 3140-3199 Professional Services
- 3200-3299 Training
- 3345 Office Hospitality
- 3400-3499 Incidental Expenses

9,000	9,270	9,548	27,818
5,617	-	-	-
500	5,786	5,786	17,188
13,000	515	515	1,530
10,000	13,390	13,390	39,780
4,000	10,300	10,300	30,600
2,000	4,120	4,120	12,240
3,500	2,060	2,060	6,120
25,000	3,605	3,605	10,710
1,000	25,750	25,750	76,500
-	1,030	1,030	3,060
-	-	-	-
-	-	-	-
-	-	-	-
73,617	75,826	76,104	225,546

9 Finance Costs

- 3036 Interest on Bank Loan
- Interest on Court Case

1,500	1,400	1,300	-
-	-	-	4,200
1,500	1,400	1,300	4,200

10 Other Expenditure

- 3500-3599 Loss / (Profit) on Disposal of assets
- 3695 Increase/(Decrease) in allowance for bad debts
- 8000-8099 Depreciation (charge for the year)

-	-	-	-
43,600	39,720	36,265	119,585
43,600	39,720	36,265	119,585

Total

894,716	901,823	913,138	2,709,678
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Detailed Estimates of Statement of Financial Position

DESCRIPTION

A	B	C	D (A+B+C)
BUDGET	BUDGET	BUDGET	BUDGET
Jan-Dec	Jan-Dec	Jan-Dec	Period
2019	2020	2021	2019-2021
€	€	€	€

11 **Inventory**

5201-5249 Stationery
5250-5299 Consumables

			-
			-
-	-	-	-

12 **Receivables**

0201-0209 Receivables
0210-0219 LES Receivables
0220-0229 Receivables from EU
0250 Prepayments & Accrued income

88,106	79,800	79,800	247,706
			-
18,000	20,000	20,000	58,000
			-
106,106	99,800	99,800	305,706

13 **Cash & Equivalents**

5001-5099 Bank & Cash Balances

119,090	163,664	213,472	496,225
119,090	163,664	213,472	496,225

14 **Payables**

4000 Payables
4100 Accruals
4150 Deferred Income
Short-term Borrowings

125,000	113,696	114,701	353,397
30,000	35,000	32,000	97,000
			-
			-
155,000	148,696	146,701	450,397

15 **Non Current Liabilities**

4200 Long Term Borrowings

			-
			-
-	-	-	-

16 Depreciation of Property, Plant and Equipment

Asset % of depreciation	Motor Vehicle 20%	Urban Improvements 10%	Street lights, mirrors & playground equip 100%	Office F&F 7.5%	New street signs 100%	office equip 20%	Computer equip 25%	Special Programs 10%	Computer Software 25%	Total
Cost	€	€	€	€	€	€	€	€	€	€
As at 01 January 2019	18,270	20,080	96,694	48,137	55,070	31,604	13,770	2,335,313	3,780	2,622,718
Additions				3,000		3,000	4,000	597,449	1,000	608,449
Disposals										
As at 31 December 2019	18,270	20,080	96,694	51,137	55,070	34,604	17,770	2,932,762	4,780	3,231,167
Grants/ other reimbursements										
As at 01 January 2019								1,369,324		1,369,324
Additions								397,449		397,449
Transfers										
As at 31 December 2019	-	-	-	-	-	-	-	1,766,773	-	1,766,773
Accumulated Depreciation										
As at 01 January 2019	2,031	10,001	96,694	18,603	55,070	23,563	10,839	842,298	2,404	1,061,502
Charge for the year	3,248	1,008	-	2,440	-	2,208	1,733	32,369	594	43,600
Released on disposal										
As at 31 December 2019	5,279	11,009	96,694	21,043	55,070	25,771	12,572	874,667	2,998	1,105,102
Budgeted NBV 31 Dec 2018	-	10,079	-	23,600	-	8,042	2,228	1,312,399	1,376	1,357,724
Budgeted NBV 31 Dec 2019	12,991	9,071	0	30,094	-	8,833	5,198	291,322	1,782	359,292

16 Depreciation of Property, Plant and Equipment

Asset % of depreciation	Motor Vehicle 20%	Urban Improvements 10%	Street lights, mirrors & playground equip 100%	Office F&F 7.5%	New street signs 100%	office equip 20%	Computer equip 25%	Special Programs 10%	Computer Software 25%	Total
Cost	€	€	€	€	€	€	€	€	€	€
As at 01 January 2020	18,270	20,080	96,694	51,137	55,070	34,604	17,770	2,932,762	4,780	3,231,167
Additions		5,000		2,500			2,500			10,000
Disposals										
As at 31 December 2020	18,270	25,080	96,694	53,637	55,070	34,604	20,270	2,932,762	4,780	3,241,167
Grants/ other reimbursements										
As at 01 January 2020	-	-	-	-	-	-	-	1,766,773	-	1,766,773
Additions										
Transfers										
As at 31 December 2020	-	-	-	-	-	-	-	1,766,773	-	1,766,773
Accumulated Depreciation										
As at 01 January 2020	5,279	11,009	96,694	21,043	55,070	25,771	12,572	874,667	2,998	1,105,102
Charge for the year	2,598	1,407	-	2,445	-	1,767	1,925	29,132	446	39,720
Released on disposal										
As at 31 December 2020	7,877	12,416	96,694	23,488	55,070	27,538	14,497	903,799	3,444	1,144,822
Budgeted NBV 31 Dec 2019	12,991	9,071	0	30,094	-	8,833	5,198	291,322	1,782	359,292
Budgeted NBV 31 Dec 2020	10,393	12,664	0	30,149	-	7,066	5,773	262,190	1,336	329,572

16 Depreciation of Property, Plant and Equipment

Asset % of depreciation	Motor Vehicle 20%	Urban Improvements 10%	Street lights, mirrors & playground equip 100%	Office F&F 7.5%	New street signs 100%	office equip 20%	Computer equip 25%	Special Programs 10%	Computer Software 25%	Total
Cost	€	€	€	€	€	€	€	€	€	€
As at 01 January 2021	18,270	25,080	96,694	53,637	55,070	34,604	20,270	2,932,762	4,780	3,241,167
Additions							5,000			5,000
Disposals										
As at 31 December 2021	18,270	25,080	96,694	53,637	55,070	34,604	25,270	2,932,762	4,780	3,246,167
Grants/ other reimbursements										
As at 01 January 2021	-	-	-	-	-	-	-	1,766,773	-	1,766,773
Additions										
Transfers										
As at 31 December 2021	-	-	-	-	-	-	-	1,766,773	-	1,766,773
Accumulated Depreciation										
As at 01 January 2021	7,877	12,416	96,694	23,488	55,070	27,538	14,497	903,799	3,444	1,144,822
Charge for the year	2,079	1,266	-	2,261	-	1,413	2,693	26,219	334	36,265
Released on disposal										
As at 31 December 2021	9,956	13,682	96,694	25,749	55,070	28,951	17,190	930,018	3,778	1,181,087
Budgeted NBV 31 Dec 2020	10,393	12,664	0	30,149	-	7,066	5,773	262,190	1,336	329,572
Budgeted NBV 31 Dec 2021	8,314	11,398	0	27,888	-	5,653	8,080	235,971	1,002	298,307